

# LLANSTADWELL COMMUNITY COUNCIL

Chairman: Cllr Roger Diggle

Clerk: Mrs Jane Clark-Davies, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest,  
SA62 3PF

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5<sup>th</sup> February 2025

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held on **Tuesday 11<sup>th</sup> February 2025** at Hazelbeach Mission Hall at 7.00pm. Anyone wishing to attend this meeting remotely should contact the Clerk to the Council.

Yours faithfully

*Jane Clark-Davies*

**Jane Clark-Davies (Mrs)**  
**Clerk/Financial Officer**

## A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To receive Chair's announcements and details of functions attended (or any other councillor).
4. To confirm and sign the Minutes of the Council meeting held on 15<sup>th</sup> January 2025.
5. To consider any matters arising from resolutions in the Minutes of 15<sup>th</sup> January 2025 which are not included on the agenda.
6. Public Participation (limited to 15mins).
7. To receive update on bank balances and accounts up to 31<sup>st</sup> January 2025.
8. To authorise the schedule of payments and receipts:

a) Mrs J Clark-Davies February salary	£299.60
b) PAYE for February	£74.80
c) Cleaner's wages for February (4 weeks)	£305.20
d) Octopus Energy - electricity for toilets January	£30.86
9. To carry out Risk Assessment for 2024-25.
10. To carry review of Internal Audit for 2024-25.
11. To consider response from National Grid re: Christmas Lights
12. To consider Review of Community Arrangements in Pembrokeshire.
13. To consider January play park inspection reports and update on work carried out.
14. Update on Burial Board matters.
15. Planning applications to be considered: a) **24/0999/PA: Extension to farm buildings and surface water mitigation (partially in retrospect) at Norton Farm, Rosemarket, SA73 1JD**

Continued.....

16. To consider correspondence received:
  - a) Invitation to OVW Online AGM on 11<sup>th</sup> March 2025.
  - b) Paul Davies MS/AS – timetable for 2025 Surgeries.
  - c) Cty Cllr Paul Miller – response regarding resurfacing of lay-bys.
  - d) Angle CC – volunteers for Country Cars.
  - e) Paul Davies MS/AS – Newsletter.
  - f) PCC – details of Open Consultations.
  - g) OVW – Buckingham Palace Garden Parties 2025.
  - h) Pembs Coastal Forum News.
  - i) PCC Temporary Road Closure – Church Road.
  - j) Older People’s Commissioner Questionnaire
  - k) Pure West Radio – request for copy of Minutes for their newsroom.
  - l) OVW – Understanding the Planning System – Your Questions Answered.
  - m) OVW Training Dates for February and March.
17. Any other information – Councillors are reminded that this item is for the exchange of information only and not for matters for debate. It is at the discretion of the Chair and advance notice is advisable.
18. Date of next meeting.